



**LUMSA**  
UNIVERSITÀ

## **VADEMECUM ON PREVENTION AND PROTECTION MEASURES FOR CLASSROOM TEACHING ACTIVITIES**

## Access to university offices and areas

Access to LUMSA University is not allowed to:

- those who are not in possession of the cd. Green pass, i.e. the certificate of exemption from vaccination;
- those who have a fever above 37.5 ° C or other symptoms (cough, cold, sore throat, burning eyes, difficulty in breathing);
- those who have had close contact with confirmed COVID-19 cases who have not completed the prescribed quarantine period and are not in possession of the certification issued by the Prevention Department or by the GP;
- those who have tested positive for COVID-19 and have not produced the medical certification showing the "negativization occurred", issued by the competent territorial Prevention Department or other competent health authority (to be verified with Dr. Santoro).

Access to LUMSA University is allowed to students who have made a reservation using the appropriate web app.

### General measures

The following general measures must be applied for the conduct of teaching activities in the presence:

1. The use of masks is mandatory in closed environments accessible to the public.
2. Even in cases where the use of masks is required, maintain the correct interpersonal distance.
3. The accesses are regulated and staggered according to the available spaces and the configuration of the corridors and rooms, in order to guarantee the correct distance between each individual (even while waiting for students or other subjects in the corridors) and to avoid gatherings, also in the phase of access and exit from the premises. Where possible, the entry and exit routes are differentiated.
4. It is necessary to avoid gatherings outside the premises and to manage queues, always guaranteeing interpersonal distance.

It is important to underline that in the classrooms the minimization of the risk of spreading COVID-19 is achieved through the rigorous application of the following measures:

- hand washing with soap and water, or disinfection with hydroalcoholic solution before entering the premises;
- appropriate and continuous use of protective masks;
- compliance with the prescribed interpersonal distancing.

# Indications for Students

Each student has the personal responsibility of respecting all the indications contained in this document.

LUMSA University reserves the right to expel students who do not respect the instructions provided.

LUMSA also reserves the right to inhibit, as a precaution, the possibility of accessing teaching in the presence of students who repeat behaviors such as to put their own and others' health at risk.

In particular, students:

1. participate in the lessons in presence only if provided with the cd. Green pass (i.e. vaccination exemption certificate) and after booking through the information system provided. For reasons of contact tracking, the booking is strictly personal and cannot be transferred to third parties. Students' identity can be checked upon entering the classroom;
2. wear the protective surgical mask before entering the LUMSA buildings, and keep it constantly worn, covering their nose and mouth, in all closed areas of the University;
3. maintain the correct interpersonal distance from others, even in the queues and during waiting times;
4. at the entrance to the LUMSA buildings, and again at the entrance to the classroom, they take care to disinfect their hands with the hydroalcoholic solutions made available by the University (those who wear gloves disinfect their gloves in the same way they would disinfect their hands);
5. within the LUMSA spaces they respect the guided routes and do not damage or soil the signs;
6. inside the buildings they minimize the time needed to attend the lesson, taking care to first inquire about the location of the classroom in which it is held, and exit outside the building immediately after the end of the lesson;
7. inside the classrooms you have to stay seated, maintain a correct posture and adequate interpersonal distances;
8. comply with the safety instructions provided by the teachers and more generally by LUMSA staff (identifiable by the appropriate identification tag).

Finally, students are required to have an in-depth knowledge of the protocol for the management of confirmed and suspected cases of COVID-19 in the classrooms, attached to this Vademecum, to disseminate it among classmates and to facilitate its application.

The Teachers and all LUMSA staff are required to ensure that Students comply with the indications listed above and the other indications contained in this document, and are also required to report any misconduct by students.

Students show, upon request, to the security staff or LUMSA University staff in charge (recognizable by the identification tag):

- the CD. Green pass or vaccine exemption certificate;
- your identification document;
- the reservation for attendance in presence;
- any booking for other educational activities (internships, libraries, exams etc.).

## **Indications for teachers**

The teaching staff of LUMSA is required to ensure that students comply with the indications contained in this document and to report any non-conforming behavior to the competent bodies.

It is necessary to pay specific attention to compliance with the following measures:

- 1) slavish, continuous and correct use of the mask, which must cover both the nose and the mouth;
- 2) hand disinfection upon entering the classroom;
- 3) maintaining correct interpersonal distances.

In case of using gloves, students must proceed to disinfect them, exactly as if they were directly disinfecting their hands.

The prevention measures described (use of masks, hand hygiene, respect for interpersonal distancing), are of proven efficacy against the new coronavirus on the basis of scientific evidence.

Misbehavior must be discouraged.

If one or more students reiterate non-compliant behavior, it is necessary to keep track of their names and report them to the managers of the information system for reservations, also for the purpose of any inhibition of the possibility of booking subsequent teaching activities in presence.

It is emphasized that, for reasons of contact tracing, the booking for the lesson is personal and cannot be transferred to third parties, therefore, it is necessary to check the identity of the students present in the classroom, also verifying the correspondence with the reservations received.

In the classrooms, where possible, the teacher arranges for the windows to be opened to facilitate the exchange of air at each change of lesson.

Finally, the teacher is required to have an in-depth knowledge of the emergency procedure - management of any covid-19 cases.